MINUTES

OF THE

MAINE PRINCIPALS' ASSOCIATION

ASSISTANT PRINCIPALS' COMMITTEE

OCTOBER 17, 2012

A meeting of the MPA Assistant Principals' Committee was held on Wednesday, October 17, 2012 at the MPA office in Augusta.

MEMBERS PRESENT: Tony Bourbon, Lori Napolitano, and Julie Smyth (chair).

MEMBERS ABSENT: Kelli Deveaux and Brian Doyle.

STAFF PRESENT: Michael Burnham.

CALL TO ORDER: The meeting was called to order at 9:00 a.m. by Chair Julie Smyth.

APPROVAL OF MINUTES: On a MOTION by Bourbon/Napolitano, the minutes of August 14, 2012 were UNANIMOUSLY APPROVED.

CORRESPONDENCE: None.

FALL CONFERENCE REVIEW: After discussion, the committee finalized the details for the 2012 Assistant Principals' Conference.

NOMINATIONS FOR ASSISTANT PRINCIPALS OF THE YEAR: The committee reviewed the nominations for the 2013 Assistant Principal of the Year. Nominees will be sent a congratulatory letter and encouraged to provide the information necessary for the next phase of the process.

REGIONAL SUPPORT FOR ASSISTANT PRINCIPALS: This will be a part of the program at the 2012 Assistant Principals' Conference and groups will receive information about grant money that is available for regional groups.

ASSISTANT PRINCIPAL WEBPAGE: The webpage on the MPA website is available for the committee to use and the suggestion was made to include examples of the "Gallery Walk" from this year's conference.

NEXT MEETING DATE: The committee will meet at the conclusion of the conference to review the conference evaluations and will meet on Thursday, November 15, 2012 at the Holiday Inn by the Bay to interview candidates for the 2013 Assistant Principal of the Year.

ADJOURNMENT: On a MOTION by Napolitano/Bourbon, and SUPPORTED UNANIMOUSLY, the meeting adjourned at 11:01 a.m.

Respectfully submitted,

Michael R. Burnham
Assistant Executive Director

/tjm
10/29/12

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