Dear NHS Advisor,

On behalf of the 2019 - 2020 National Honor Society of Maine Executive Board, it is my pleasure to invite you to the 2020 MNHS State Convention on March 17 and 18.

The theme of this year's convention is Giving Back to Our Communities. We will have multiple speakers and workshop presenters. All of the presenters have made, and continue to make, positive impacts on our community. They are all prime examples in regard to what giving back to our Maine communities is all about. We are also proud to announce that our 2019 - 2020 State Service Project this year is the Maine Cancer Foundation.

The annual Maine NHS banquet is on Tuesday, March 17, at Jeff's Catering in Brewer. This event starts at 6:00 p.m., but please make sure to arrive between the time of 5:15 and 5:30 p.m. This is in order to allow time for your chapter to be seated, which enables us to begin the banquet on time. While attending, make sure your chapter is dressed in business casual attire. Your students will be able to wear their casual attire the next day at the conference at the University of Maine.

This year's keynote speaker is Cary Olson Cartwright. She graduated from the University of Maine with a journalism degree and is the assistant vice president of corporate social responsibility, Unum. Cary joined Unum in 2004 to oversee the community relation efforts and has been dedicated to helping others in Maine. Her presentation will discuss the importance of giving back and benefiting our communities.

Our dance follows dinner and Cary's presentation. For those who do not wish to dance, board games will be available. We encourage your chapter to stay and socialize with others. The banquet ends at 10:00 p.m.

The convention starts on Wednesday, March 18, at the University of Maine at Orono. The convention is a day of workshops, speakers, and officer elections. Registration is at the Collins Center and begins at 8:00 a.m. Please arrive by 8:45 a.m. at the latest, in order to be registered and seated. At 9:00 a.m., Vice President of Academic Affairs at UMO, Provost Hecker, will address us. At 9:15 a.m., the State Officers will welcome all of the conference attendees.

At 9:20 a.m., chapters are invited to present donations to the 2019 - 2020 MNHS State Service Project, The Maine Cancer Foundation. This foundation is dedicated to reducing cancer incidents and mortality rates. Their mission is to reduce the impact of cancer on individuals and communities in Maine through collaboration and systems improvement. 100% of the funds that this organization
raises are invested back into our Maine communities. To donate to this worthy cause, make out a check to Maine Cancer Foundation.

After this, MNHS members running for a state office will deliver campaign speeches. MNHS is a student run organization, and without capable, enthusiastic, and dedicated officers, our organization will not run efficiently. If a student in your chapter is interested in running for President, Vice President, Secretary, Public Relations Coordinator, or Regional Representative, please encourage them to pursue state office. Voting will be held immediately after the candidates' speeches. More information regarding running for office will be in the registration materials.

At 10 a.m., we will have our keynote address. Our speaker will highlight the importance of volunteering and helping our communities flourish. Service is a pillar of our organization, and it is vital to be a positive asset to society by being kind and giving a helping hand when possible.

Between 11:00 a.m. and 2:00 p.m., we will hold multiple workshops centered around our conference theme, Giving Back to Our Communities. Your chapter will be assigned a time to eat lunch during this block. To ensure everything is as efficient as possible, please make sure to adhere to the schedule.

I look forward to this year’s MNHS State Convention, and I hope you will join us! If you have any questions or would just like to talk with myself or any of the other State Officers, stop us and we would love to provide any information we can. Please do not hesitate, one of the greatest rewards of being a leader is speaking with those whom you represent. I hope to see you there!

Sincerely yours,

Jessica Halsey
President, National Honor Society of Maine
Fort Fairfield High School
runnerjess.me@gmail.com

Chris Carver
Co-Advisor, National Honor Society of Maine
Mountain Valley High School
carver@rsu10.org

Meg Doughty
Co-Advisor, National Honor Society of Maine
Mountain Valley High School
mdoughty@rsu10.org
To register:
1. Go to http://www.mpa.cc/
2. Click on “Conference Registrations” (Menu bar on the left of the page)
3. Scroll down until you see the NHS link and follow directions.

The MNHS Banquet and dance will be held on Tuesday evening, March 17, at Jeff’s Catering Banquet and Convention Center at 5 Coffin Avenue, Brewer. Chapters must attend the Banquet to participate in the dance. Since space is limited to 450, we encourage you to complete the registration quickly. The first 450 people will be guaranteed a space.

Students attending both events: $40 per person
Advisers/adults attending both events: $40 per person

Students attending Tuesday’s banquet only: $18 per person
Advisers/adults attending Tuesday’s banquet only: $18 per person

Students attending Wednesday’s program only: $25 per person
Advisers/adults attending Wednesday’s program only: $25 per person

Note: The Wednesday program fee includes a $7.00 lunch card for the Food Court. Students are responsible for any amount over $7.00. We advise bringing extra money.

Direct any questions to:
Chris Carver
MNHS Co-Adviser
ccarver@rsu10.org

*Please note: For bookkeeping purposes, please send a separate check for payment of the service project donation. Check should be made payable to the Maine Principals' Association. Send checks to: Chris Carver, Mountain Valley High School, 799 Hancock Street, Rumford, ME 04276
The following are the rules for all candidates running for an office of the MNHS Executive Board. They will be strictly enforced.

1. A candidate must be a junior in order to run for an office.
2. No write-in candidates will be accepted. Any region not presenting a candidate by the registration deadline will not be represented on the MNHS Executive Board for the next year.
3. Only one candidate may run per chapter.
4. Students are encouraged to campaign during the banquet by meeting and greeting other chapters.
5. The University and hotel are very particular about maintaining their facilities. Campaign materials of any kind are to be completely disposed of at both facilities.
6. NO FOOD, CANDY, or DRINK will be allowed in the Collins Center.
7. All speeches made by candidates must be written in advance, proofread, and approved by the chapter advisor. Speeches must then be sent to the State Advisers by February 1, 2020 (see page 6). *The Executive Board reserves the right to disqualify any candidate for inappropriate language or content.*
8. Prepared speeches MUST be confined to the assigned topic (listed below) for each officer and regional representative. Candidates are not to restate their complete profiles since they will be read aloud upon the introduction of the candidates.
9. All candidates running for an office will deliver their speeches to the entire convention.

Topics of Speeches:
President: Leadership  
Vice-President: Service  
Secretary: Character  
Public Relations Coordinator: Scholarship  
Regional Representatives: All four values of NHS – Leadership, Service, Character, Scholarship  
Regions: A. Northern  B. Southern  C. Central  D. Eastern  E. Western

Speeches should be no less than 3 minutes and no more than 6 minutes in length.

Carefully read the list of duties and responsibilities of MNHS officers on page 5. Encourage a student willing to actively participate on the MNHS Executive Board to run for an office. Students interested in running do not need to have previously attended a MNHS Convention. It is an excellent opportunity for members of a chapter to work together and campaign for their candidate. It is also an excellent leadership experience for candidates. Any chapter submitting a candidate must do so on the Candidate Information Form (page 6) enclosed in this packet.
Maine National Honor Society
Annual State Convention
March 17 & 18, 2020

Officer and Adviser Duties

Duties and Responsibilities of Officers and Regional Representatives:

President:
A. Preside at all meetings of the MNHS Executive Board.
B. Represent the MNHS at any public function.
C. Appoint all necessary committees and serve as an ex-officio member of all committees.
D. Prepare and present agenda for each meeting to the State Advisers at least one week in advance of State meetings.

Vice President:
A. Perform the duties of the President in the absence of the President.
B. Perform any duties delegated by the President.
C. Assist the president in the planning and implementation of the annual MNHS convention.

Secretary:
A. Keep notes of the annual convention.
B. Keep and disseminate the minutes of every MNHS executive board meeting.
C. Conduct all necessary correspondence and other duties delegated by the Executive Board.

Public Relations Coordinator:
A. Gather and submit information regarding the annual convention to be included in the MPA newsletter.
B. Submit press releases concerning MNHS activities to various media.
C. Maintain social media presence for the MNHS.

Regional Representative:
A. Attend all Executive Board meetings and actively participate in the operation of the MNHS.
B. The representatives shall be responsible to serve as liaisons between the MNHS Executive Board and the chapters within that person’s regions.

The duties and responsibilities of MNHS officers outlined above are as stated in the MNHS constitution. All officers and advisers are expected to attend all meetings. The meetings are held at the MPA office, or via teleconference. A transitional meeting convenes in mid-May. Regular meetings are held in September, October, January, February, and, if necessary, in March. Local advisers MUST accompany their State officer to the Executive Board meetings.

Election of officers is held at the state convention. The convention is held the second or third week in March. The mission of the officers is to organize and publicize the state convention. Local and State advisers and MPA committee representatives assist the MNHS officers in working together to complete the necessary tasks for a smooth running convention.
Maine National Honor Society
Annual State Convention
March 17 & 18, 2020
Candidate Information Form

Each Chapter is permitted no more than one candidate.

Name of Candidate: ________________________________

School Name and Address: ________________________________

_____________________________________________________

Candidate email address: ________________________________

Position for which candidate is running: ________________________________

On a separate sheet please provide a brief personal profile of 150 words or less. Write it in third person, listing hobbies, interests, co-curricular activities, and accomplishments. Attach your profile with your name at the top. This will be read aloud upon your introduction to the convention and should not be repeated in your speech.

Please include a photo with this form (digital preferred). This material will be printed in the program.

*The candidate agrees to abide by the Rules for Candidates (page 4).*

____________________  ________________________
Candidate’s Signature  Chapter Advisor’s Signature

This form MUST be returned by February 1 to:

Chris Carver
Mountain Valley High School
799 Hancock Street
Rumford, Maine 04276
carver@rsu10.org

*If the form is not returned by February 1 to Mr. Carver, the candidate will not appear on the ballot.*
Maine National Honor Society
Annual State Convention
March 17 & 18, 2020

Adviser Checklist for State Convention and Banquet

_____ Registration is completed via the mpa website

_____ Service Project description is included

_____ Reminder to ask students to turn cellphones off

If your chapter has a candidate running for state office or regional representative:

_____ Candidate Information Form is included (page 6)

_____ Adviser reviews and approves the candidate’s speech

_____ Adviser sends a copy of the candidate’s speech to Chris Carver (page 6)

_____ Candidate reviews duties and responsibilities of officers (page 5)

_____ Adviser reviews guidelines for the advisers of state officers (page 5)

_____ Adviser and candidate are able to attend 6 planning meetings in Augusta or by teleconference and Banquet and Convention with state officers. Physical attendance in Augusta is required at the May and February meetings.

Adviser’s signature _____________________________________________________________ (required)

Principal’s signature ___________________________________________________________ (required)

If you have a candidate running, please return this page, signed by the adviser and principal to Chris Carver by Feb. 1, 2020.
Maine National Honor Society
2020 Service Project

Please complete this form so your school will be recognized at Convention for its service project.

Chapter/School: ____________________________________________

Adviser(s): ________________________________________________

Please type the answers to the following questions and return this form with the registration materials.

A. Write a brief description of one Service Project that your chapter completed this year.

B. The number of NHS members required to complete the project

C. The time frame required to complete the project

D. Contact information for those interested in learning more about your project:
   Advisor: _____________________________________________
   Address: ____________________________________________
   _________________________________________________
   Phone: _____________________________________________

Please mail or email this completed form to (please put the name of your school in the subject line, if emailed):

Christopher Carver
Mountain Valley High School
799 Hancock St
Rumford, Maine 04276
ccarver@rsu10.org
### Hotels in the Bangor/Orono Area

#### Bangor:

<table>
<thead>
<tr>
<th>Hotel</th>
<th>Address</th>
<th>Phone</th>
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</thead>
<tbody>
<tr>
<td>Quality Inn Bangor Airport</td>
<td>250 Odlin Road, Bangor</td>
<td>207-942-8272</td>
</tr>
<tr>
<td>Hampton Inn</td>
<td>261 Haskell Rd, Bangor</td>
<td>207-590-4400</td>
</tr>
<tr>
<td>Residence Inn/Fairfield Inn</td>
<td>22 Bass Park Blvd, Bangor</td>
<td>207-433-0800</td>
</tr>
<tr>
<td>Comfort Inn</td>
<td>10 Bangor Mall Blvd, Bangor</td>
<td>207-990-0888</td>
</tr>
<tr>
<td>Ramada Inn</td>
<td>357 Odlin Road, Bangor</td>
<td>207-904-2998</td>
</tr>
<tr>
<td>Bangor Inn and Suites</td>
<td>701 Hogan Road, Bangor</td>
<td>207-947-0355</td>
</tr>
<tr>
<td>Fairfield Inn</td>
<td>300 Odlin Road, Bangor</td>
<td>207-990-0001</td>
</tr>
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#### Orono:

<table>
<thead>
<tr>
<th>Hotel</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Inn</td>
<td>5 College Ave, Orono</td>
<td>207-866-4921</td>
</tr>
<tr>
<td>Black Bear Inn</td>
<td>4 Godfrey Drive, Orono</td>
<td>207-866-7120</td>
</tr>
</tbody>
</table>

Other hotels operate in the area and may offer a discount. Just search the Internet for Bangor Maine hotels.
Catering for all occasions at our place or yours!

Directions...

From 95 North or South, take Exit 182 A onto 395 East. Travel to Exit #5 (Parkway South) and turn left at end of exit. Go 1/10 of a mile over railroad tracks, and take the very next right into the East/West Industrial Park. Travel approximately 100 yards and turn left onto Coffin Avenue. Jeff's Catering is located at 15 Littlefield Way.

From Ellsworth take 395 West. Travel to Exit #5 (Parkway South) and turn left at end of exit. Go 1/10 of a mile over railroad tracks and take the very next right into the East/West Industrial Park. Travel approximately 100 yards and turn left onto Coffin Avenue. Jeff's Catering is located at 15 Littlefield Way.