

**MAINE PRINCIPALS' ASSOCIATION**  
50 INDUSTRIAL DRIVE - AUGUSTA, MAINE 04330  
622-0217

**CALL TO MEETING**

Committee: PROFESSIONAL MANAGEMENT

Date: Thursday, May 8, 2014

Time: 9:00 a.m.

Place: MPA

***PLEASE NOTIFY THE MPA OFFICE IF YOU ARE UNABLE TO ATTEND.  
PLEASE SHARE RIDES WHEN POSSIBLE.***

Due to the length and importance of the agenda, please plan to stay through the Board of Directors' meeting. Lunch will be offered.

**Board of Directors' Ground Rules**

- **Accept responsibility to attend, to be fully present, to be on time for meetings, and to be prepared.**
- **Listen attentively, ask questions, and be open to new perspectives.**
- **Provide everyone with an opportunity to participate and to be heard.**
- **Respect confidentiality and a person's right to disagree.**

**AGENDA**

A = Action requested

I/A = Information and/or Action

I = Information only

1. Call to Order and Review of Ground Rules
2. A Consent Agenda
  - A. Approval of Minutes—January 30, 2014 and March 26, 2014
  - B. Financial Reports—April 2014
  - C. Cash Transfers
3. I Reports
  - A. Executive Director – Dick Durost and Staff
  - B. NASSP State Coordinator – Dan Welch
  - C. NAESP State Representative – Deborah Emery
  - D. MADSEC – Jill Adams
  - E. MSSA – Steven Bailey
4. I/A Correspondence
5. I Legislative Update
6. I Membership Update
7. I/A New Business
  - A. Approve Committee Nominations
8. I/A Other Business
  - A. Presentation of Certificates
9. A Adjournment

Professional Management Committee

May 8, 2014 Meeting

Agenda (continued)

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E-mailed on May 1, 2014 to:

Mike Chadwick, Beatrice Rafferty School – Downeast Region, Secondary  
Chris Cunningham, Katahdin Elementary School – Aroostook Region, Elementary  
Kelli Deveaux, Windham High School – Cumberland Region, Secondary  
Michael Eastman, Peninsula School – Downeast Region, Elementary  
Chris Elkington, Massabesic High School – York Region, Secondary  
Suanne Giorgetti, Benton Elementary School – Kennebec Region, Elementary  
Nichole Goodspeed, Cascade Brook School – Andy Valley Region, Elementary  
Kathryn Hersom, Canal School School – Cumberland Region, Elementary  
Nick Ithomitis, Camden Hills Regional High School – Mid-coast Region, Secondary  
John Keane, Leonard Middle School – Northeast Region, Elementary  
Cindi Kostis, Shapleigh Memorial School – York Region, Elementary  
Donna Lisnik, Presque Isle High School – Aroostook Region, Secondary  
Michael Poulin, Dirigo High School – Andy Valley Region, Secondary  
Jane Stork, Etna-Dixmont School – Northeast Region, Elementary  
Paul Theriault, Shead High School – Downeast Region, Secondary  
Rick Wilson, Skowhegan High School – Kennebec Region, Secondary

Ex-Officio Members:

Kimberly Buckheit, President-elect, Troy A. Howard Middle School  
Deborah Emery, NAESP Representative, Henry L. Cottrell School  
Dianne Helprin, Past President, Pemetec Elementary School  
Don Reiter, President, Waterville Senior High School  
Dan Welch, NASSP Coordinator, Boothbay Region High School

Liaisons:

Jill Adams, MADSEC  
Steve Bailey, MSSA

**MINUTES**  
**OF THE**  
**MAINE PRINCIPALS' ASSOCIATION**  
**PROFESSIONAL MANAGEMENT COMMITTEE**  
**MARCH 26, 2014**

A meeting of the Professional Division Management Committee was held on Wednesday, March 26, 2014 at the Samoset in Rockport.

**MEMBERS PRESENT:** Kimberly Buckheit, Mike Chadwick, Kelli Deveaux, Deborah Emery, Dianne Helprin, Donna Lisnik, Don Reiter, Jane Stork, and Paul Theriault.

**MEMBERS ABSENT:** Chris Cunningham, Michael Eastman, Chris Elkington, Suanne Giorgetti, Nichole Goodspeed, Kathryn Hersom, Nick Ithomitis, John Keane, Cindi Kostis, Michael Poulin, Dan Welch, and Rick Wilson.

**LIAISONS ABSENT:** Jill Adams and Steve Bailey.

**STAFF PRESENT:** Mike Burnham, Jeanne Crocker, Gerry Durgin, Dick Durost, and Patty Newman.

**CALL TO ORDER:** President Reiter called the meeting to order at 3:32 p.m.

**MINUTES:** Due to the lack of a quorum, the approval of the minutes of January 30, 2014 was postponed until the next meeting.

**FINANCIAL REPORTS:** Mr. Durost provided a financial report for the month ending February 28, 2014. There were no cash transfers.

**REPORTS:**

A. Executive Director Richard Durost and staff reported the following:

- Dick Durost reported that Jeanne Crocker has accepted a position with the Portland Public School System as the Director of School Performance Management effective July 1. The committee congratulated Jeanne Crocker on her new position and thanked her for her service to the association.
- President Reiter indicated that Dick Durost and the officers have discussed filling the position. It was agreed that the committee will be surveyed for feedback on what qualifications and experience should be sought for this position in light of the new governance structure.
- Jeanne Crocker provided a professional development update. She reported on the secretaries workshops, Having Hard Conversations, a webinar with Drummond Woodsum around booster club compliance, mentor/ coach training,

Principals' Summer Leadership Retreat, Leadership Maine, Special Education Law Institute, Maine School Finance Institute, Maine School Law Institute, Kim Marshall, Maine Sports, Schools, and the Law, Advanced Supervision and Evaluation, Great Beginnings, a webinar on Proficiency-based Standards, Assistant Principals' Conference, and the fall conference. She then reported on regional meetings and the work of the Curriculum and Instruction, Assistant Principals, and the New Administrator Induction and Mentoring committees. She also reported that she has been invited to attend the Council of Chief State School Officers Conference with Maine DOE May 6-8 (teacher and principal evaluation).

- Mike Burnham reported on the Hall of Excellence which is taking place on May 20 at the Augusta Civic Center. He indicated that Lifetouch is sponsoring the event in which the first class of inductees are Horace McGowan, Richard Tyler, Bob Lahey, Martin Ryan, Bob White, Peter Webb, Bob Brown, Dwight Littlefield, David Jeffrey, and Cindy Blodgett.
- B. Maine School Superintendents' Association Liaison Steve Bailey – No report.  
C. NASSP State Coordinator Dan Welch – No report.  
D. NAESP State Representative Deborah Emery reported on the Leadership Conference, the National Conference taking place in Nashville, TN, and the work being done to rewrite the Pre-K to Grade 3 standards.  
E. MADSEC Executive Director Jill Adams – No report.

**CORRESPONDENCE:** A letter was received from Paul Mehlhorn, principal at Marshwood High School. Principal Mehlhorn expressed his concern for the need for the MPA Principal's Award recipients to be present to be eligible to receive one of the scholarships. He also requested that his correspondence be emailed to the membership. Following discussion, it was the consensus of the committee to take no action.

**BUDGET FOR FISCAL YEAR 2014-2015:** Mr. Durost presented the budget for consideration. Following discussion, it was the consensus of the committee to forward the budget to the membership at the spring meeting.

**LEGISLATIVE UPDATE:** Mr. Durost updated the committee on the legislative session. He reported on LDs 39, 1591, 1728, 1747, and 1812.

**MEMBERSHIP UPDATE:** Mr. Durost distributed the membership report for February 28, 2014 and indicated that membership is currently at 777.

**NEW BUSINESS:**

- A. State Board of Education Grant – Mr. Durost reported that Maine has been selected to receive a \$15,000 National Association of State Boards of Education Deeper

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Learning: Education for the 21<sup>st</sup> Century Grant. He distributed the budget for the committee's review and indicated that the grant, along with changes in facilitation, as well as Principals' Academy funds, will allow the Mentoring program to move forward.

- B. Professional Division Business Meeting Agenda – Mr. Durost referred to the Professional Division Business meeting agenda for the committee's review and discussion.
- C. Principals' Summit – Mr. Durost distributed a summary of the summit held and reported on the next steps.
- D. Constitution and Bylaws: Next Steps -- President Reiter reviewed each of the proposed major changes to the MPA Constitution and Bylaws and requested feedback. Following discussion, it was the consensus of the committee to accept the proposed major changes to the MPA Constitution and Bylaws as presented and to forward the proposed changes to the membership at the spring meeting.

**OTHER BUSINESS:** None.

**NEXT MEETING DATE(S):** The next meeting will be held on May 8, 2014 at 9:00 am. Following by the Board of Directors' meeting at 11:00 a.m.

**ADJOURNMENT:** There being no further business before the committee, the meeting adjourned at 5:06 p.m.

Respectfully submitted,



Richard A. Durost  
Executive Director

/pmn  
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