Step By Step Instructions
For Team and Individual Score Reporting

Version 1
November 2009
Introduction

This manual provides step by step instructions for using the Scholastic Tools State Association Wrestling Score Reporting System.

This version of the software has recently been enhanced significantly. Please report any problems to your state association wrestling point-of-contact.

When properly used, and support fully, this system will collect every individual bout in your state and allow for easier state tournament seeding.

Important

Wrestling score reporting is a small piece of a much larger system. There are other functions that must be accomplished prior to the entry of match results.

These include the following:

1. Account Access. As a coach, your athletic director must create an account for you to access the system.

2. Eligibility and Rosters. This is usually performed by the athletic director. If there are no wrestlers loaded for your team, please see your athletic director.

3. Scheduling. Your events must be scheduled before you can enter results. Again, this is something the athletic director usually does.

Note: Schools and wrestlers, although real, are used in this document fictitiously to provide examples. There is no implied meaning or suggestion as to the quality of an individual or team. Our apologies in advance if anyone is offended in any way.
This is the main login screen.

If you are an athletic director or principal, and do not have a username and password, please contact your state association. If you are a coach, please contact your athletic director.
Team scheduling comes next. This is a task sometimes done by the state association, and sometimes by the athletic director. Some programs allow the coach to do this.

It is typical for the state association, or maybe league administrator, to enter master schedules, and then have an athletic director fine tune them with non-league games and matches.
To create dual meet matchups, click the “Edit Matchup” link.

You can also add tournament bouts for individual wrestlers from this screen.
The following are any cooperative/tournament bouts for this event.

**PARTICIPATING SCHOOLS**
The following are schools that are specified as participating in the event. Note that an asterisk "*" after the name denotes that the participant has been placed in a matchup below.

- Bangor High School (Bangor, ME)
- Brewer High School (Brewer, ME)
- Bucksport High School (Bucksport, ME) [HOST]
- Mount Desert Island High School (Mt. Desert, ME)

**MATCHUPS/SCORING**
No matchups have been created for this event (use Add New Matchup link to create matchups).

**COOPERATIVE OR TOURNAMENT BOUTS**
Cooperative or Tournament Bouts: The following are any cooperative/tournament bouts for this event.

More information on the following pages.
Please refer to preceding page as a reference.

This screen supports both dual meet style events and individual style tournament events. Depending on your event type, you use this screen differently.

- For dual meet style events, Section A and Section B are required, while Section C would be used only for cooperative wrestlers.
- For tournament style, Section A and Section C are required, and Section B is not used as there are no dual meets to set up.

**Section A**
This section is used for listing the schools that are participating. All schools, including those of cooperative wrestlers if they exist, must be listed in this section. The section is required for both dual meet and individual tournament style events.

**Section B**
This is used for creating dual meet matchups for those schools attending your dual meet style event. If you are scheduling an individual style tournament, then this section does not apply.

**Section C**
This is used for two purposes. Either you have a dual meet style event and you need to enter the results of cooperative wrestlers, or you have an individual style event and you are entering the individual match results.
This is the screen for adding a dual meet matchup to an existing dual meet tri/quad style event. The first section merely lists the schools attending, but does not define the dual meet matchups. Not all schools may be wrestling each other on a given day.
Enter the dual meet matchup by selecting from the participating teams. You must create matchups before you can enter individual results.

Please note that this might already have been done by athletic directors, or by the opposing coaches.

This is just an example. This is saying that, as part of the quad meet scheduled for 11/28 at Bucksport High, Brewer is wrestling a dual meet at 9am versus Bucksport.
Once added, you can report individual match scores by clicking the “Score” link. The dual meet score will be computed automatically by entering the individual matches.
Add individual match results to the dual meet by clicking the “Add” link. You can save this form and come back later to finish if you need to.

Use this screen to add bout results, add team point deductions, and to compute the final team score.

All weight classes must be accounted for before the team score will post.

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**Game Report**

**Bucksport High School vs Brewer High School**  
**Sat 11/28/09 @ 09:00 AM**  
**(Boys' Winter Wrestling - Varsity)**

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<th>Pts.</th>
<th>RESULT</th>
<th>Bucksport High School</th>
<th>Pts.</th>
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</table>

[Click Here to Set Remaining Matches To NOMATCH]

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**TEAM DEDUCTIONS**

**EITHER...**

[ ] CHECK HERE IF THERE WERE NO DEDUCTIONS (for either side) IN ABOVE GAME
To record the results of the individual match, just fill in the data. Please note that the “Wgt” field is optional and is used for tracking weights on the data of the match. It is used for certification and other reasons by different states.

Please note that actual point totals are not kept, just the result of the match (i.e., decision, major, fall, etc.).

You can also delete a match from this screen, if you need to.
This is how you enter a “no match”. Just check the “No Match” box.

All bouts must be accounted for in a dual meet.
As you enter matches, your dual meet results will fill up. If it is easier, just enter the weight classes that were competed (or forfeited), and then click “Set remaining matches to NOMATCH”.

You also can enter team deductions here to computer the final team score. The team score will automatically post as the dual meet results.

Click Here to Set Remaining Matches To NOMATCH

TEAM DEDUCTIONS

EITHER...

☐ CHECK HERE IF THERE WERE NO DEDUCTIONS (for either side) IN ABOVE GAME

OR... ENTER DEDUCTIONS BELOW

Bucksport High School

Team Deduction: [ ] (enter zero if none)

Brewer High School

Team Deduction: [ ] (enter zero if none)

TEAM SCORE

NOTE: Please make an entry for ALL above matches
Your team scores will not be saved until all matches have an entry
This is an abbreviated example above showing the dual meet result. Again, it is just an example. If you need to go back in and edit anything, you can.

You can also add bout results for cooperative wrestlers, or for individual tournaments, to the event from this screen. You enter the information here so that the results can be captured for the matches that take place. You would only do this if you wanted to capture the matches for state seeding. Scrimmage/practice bouts should not be added to the system.
To add a cooperative or tournament bout, select the wrestlers from the drop down. All eligible wrestlers for the schools listed as participating are included in the drop down.

Again, this is just an example. We acknowledge that Justin Bully and Nick Dugas are probably not 103 pounders, and we are not making any suggestions that Justin Bully is better than Nick Dugas, or vice versa. We just had the live data in the system to use, that is all.
When you are done adding dual meet results, and any cooperative bouts that might exist, click the "Done" button to save the results. You can always come back and edit anything that you need to.

Please keep in mind that the system is based on “single record” data. If a result was already entered by an opposing coach, you should not enter it again.
As the results are entered, the dual meet scores are displayed on the front of the main schedule page. When matchups are created, they will be shown as a matchup here (i.e., Team 1 vs Team 2). If matchups are not created, they will just be shown in a list as being participating schools. This support individual style tournaments as well as dual meet style tournaments.

For a individual style tournament, you simply would just add the participating schools and enter the results as cooperative/tournament bouts. No matchups are required.
Seeing State Wide Individual Records

The previous pages were all about getting data into the system. The following screens talk about how to pull the data out.

You can review the individual record of any athlete in the state by clicking the “Lookup Athlete Results” link. There is a link for this under the athletic directors section, under the coaches section, and under the sport directors section.
The above selection criteria says, “Show me all the records of wrestlers who have competed at 135 pounds from Class B East”.

This screen can be used to pull up wrestling results from all over the state.
Please Note

This is new this year (2009). We think we have all the bugs out. If you find something, or if you just have a question, feel free to send email to craig@riil.org. We will be happy to help.

Thanks and good luck.