

Maine Principals' Association
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Augusta, ME 04338-2468
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AUDIO VISUAL/PROJECTION EQUIPMENT

Outside Group: _____
 Meeting Date: _____ Time of Meeting: _____
 Group Contact Name: _____ Phone: _____
 Room Location: _____

QTY EQUIPMENT	RATE	TOTAL	REPLACEMENT COST
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AUDIO

_____ Wireless hand held mic	\$20 ea	\$ _____	\$500
_____ Hand held mic (can be attached to stand) wired	\$15 ea	\$ _____	\$200
_____ Lavalier	\$15 ea	\$ _____	\$200
_____ Desk Top Podium (Included in basic rental)	N/C	_____	N/C
_____ Conference Phone	\$25	\$ _____	\$700

VISUAL

_____ LCD Projectors (with VCR)	\$75	\$ _____	\$3,500
_____ Laptop computer	\$40	\$ _____	\$2,500
_____ Overhead Projectors	\$20	\$ _____	\$325
_____ 27" Television/VCR/DVD	\$50	\$ _____	\$1,000
_____ 7' Screens (no charge w/LCD Projector)	\$10	\$ _____	\$375
_____ Flip Charts and Easels	\$10	\$ _____	\$130
_____ Portable White Board	\$15	\$ _____	\$150
_____ Easel	\$10	\$ _____	\$125

OTHER-handled by MPA staff

_____ Extension Cords	N/C	N/C	\$15
_____ Photocopies	\$.30 ea	\$ _____	N / A
_____ Faxes	\$1.00/pg	\$ _____	N / A

Accepted by: _____ Date: _____