Dear Junior and Senior Parents,

To support a gradually increased level of freedom and responsibility for our students, the CBHS Cabinet has extended several off-campus privileges to juniors and seniors – with parent’s permission. A junior is defined as being in their 3rd year of high school and having at least 16 credits, including 4 credits in English and 2 each in math, science and social studies. A senior is defined as being in their 4th year of high school and having least 27 credits. Please contact us if you have any questions or if you would like additional information. Thanks! PLEASE CHECK BELOW EACH PRIVILEGE FOR WHICH YOU ARE APPLYING.

Certain guidelines apply to any off-campus privilege:

1) Student behavioral rules remain in effect during any off-campus time during the school day.
2) Students can lose any of the privileges below for wrongdoing such as tardiness or off-campus misbehavior. If a student is late back at school 3 times (or late one time more than 10 minutes), they will receive a detention and lose off-campus privileges for a month. If these violations happen a 2nd time, the student will lose the privilege for the trimester.
3) All students who head off-campus during the school day need to sign out – through Ms. Kierstead’s office. There is no need to sign back in if you get to class on time. Students who are late will need to sign back in through the main office – and receive the consequences.

1) Off-Campus Lunch: ______
This privilege will exist for all juniors and seniors who obtain parent permission and meet the stipulations that follow.

- This privilege will exist every day but Wednesday (when there is crew lunch)
- If there is a special crew activity (e.g. extended lunch) that takes place during lunch, the crew activity takes precedence.
- The administration may revoke off-campus lunch in the event of an emergency, including foul weather.

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2) Early College Students to Leave Campus (circle one) Block 2 or Block 5: ______
CBHS U. Start Ahead students may have one course block every other day unassigned if they are taking an approved early college course through USM or SMCC that meets outside the regular school day. With parental permission and school approval, a junior or senior may leave campus during this block – every other day. A parent may also choose to require that their child report to the CBHS library for an academic support during the unassigned block. Please indicate your preference below.

Check One Box Below

1______) I give permission for my student ____________________ to have off-campus privileges during Block_____ Monday-Friday – unless there is another required school event during that time.

OR

2______) I want my student ________________________ to be assigned to work in the library during his/her unassigned Block _____ Monday-Friday.
3) Off-Campus Privileges for Honor Roll Students During Academic Support: _____

Juniors who are on both the HOW Honor Roll and the academic Honor Roll for the previous trimester may leave campus during Tuesday and Thursday academic support with parental permission. Seniors who are on the academic or HOW honor roll for the previous trimester may leave campus during Tuesday and Thursday academic support with parental permission.

Additional Stipulations:
- This privilege does NOT extend to Team Academic Support Time on Mondays.
- This privilege is not in effect when there is a special or scheduled event during academic support, such as a class meeting, a required assembly, SAT prep work, a meeting with a teacher or fieldwork.
- This privilege may be revoked by teachers (or a parent) at any time if there is a concern about a student's academic performance, behavior or habits of work.

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4) Driving Off-Campus: _______

- With parent permission, students with CBHS-PATHS parking privileges and any of the privileges noted above may drive in cars to go off campus at the designated times during the school day. **Juniors may NOT take other students as passengers. Seniors with appropriate licensing credentials may take other seniors as passengers.**
- Students who drive irresponsibly during the school day or juniors who drive other students during the school day will lose their privilege for a month. If these violations happen a 2nd time, the student will lose the privilege for the trimester.

To Parent/Guardian:

Check all that apply and sign below.

_____ I understand the preceding guidelines, and I give my child,__________________, permission to leave the PATHS-CBHS campus during lunch on foot, by bike or by skateboard. If my child is a senior, I give him/her permission to be a passenger in the car of another senior with appropriate licensing credentials.

_____ I understand the preceding guidelines, and I give my child, ____________________, permission to DRIVE off – campus during lunch and at other approved designated times during the school day in a vehicle owned by my son/daughter or me.

To the Student:

I have read and understand the “Off-Campus Permission Form” and agree to follow the rules and conditions stated therein for the privileges I have checked. I recognize that these off-campus privileges are a privilege, not a right, and I am aware of the potential consequences should I violate any of the stated terms or conditions.

Student Signature:_______________________ Date:________________________

Student Name:__________________________ Crew Advisor Signature: ________________
To the Parent/Guardian:

Consent:

I have read and understand this “Off-Campus Permission Form.” I recognize these privileges are privileges, not rights, and agree that these privileges can be revoked if my son/daughter/guardian violates school rules while he/she is exercising such privileges.

In providing permission for my eligible son/daughter/guardian to participate in these off-campus privilege(s), I acknowledge that Casco Bay High School, its officer’s agents and employees are unable to provide supervision of my son/daughter/guardian while he/she is exercising such privileges.

I, being the parent of legal guardian of the students named above, hereby grant by son/daughter/guardian permission to leave the school campus at the times and for the purposes noted above. I understand that my signature below applies until the end of the 2015-2016 school year only, and that I may revoke such consent in WRITING to the Casco Bay High School Administration at any time.

Release:

I hereby agree to assume all risk of injury, harm or damage to _______________________'s (Please print full name of student) person or property.

I hereby release discharge and agree to indemnify and hold harmless Casco Bay High School, Portland Public Schools, its School Board, administrators, employees, and representatives (collectively “Portland Public Schools”) from any and all liability, actions, damages, and claims of any kind or nature whatsoever which the student or I may have individually and/or as parent/guardian of the student arising out of his/her exercise of the off-campus privileges checked off in the preceding pages (including those arising out of the negligence of Portland Public Schools). I agree that, should I assert any claim in contravention of the release, my successors or I shall be liable for the expenses, including legal fees, incurred in defending such claims.

I have read this document carefully before signing it, and I sign it voluntarily with full knowledge of its significance.

Parent/Guardian Signature: _____________________________ Date: ______________________________

Parent/Guardian Name: ________________________________

FOR OFFICE USE: Date Received: ___________